TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03 Wednesday, November 4, 2015 at 6:00pm TUSAYAN TOWN HALL BUILDING 845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:35pm and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR GREG BRYAN
VICE MAYOR CRAIG SANDERSON
COUNCILMEMBER AL MONTOYA - excused
COUNCILMEMBER JOHN RUETER
COUNCILMEMBER JOHN SCHOPPMANN

Also present were:

Eric Duthie, Town Manager Melissa M. Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

Presentation from Judge Robert Krombeen regarding the Tusayan Justice Court

Judge Krombeen presented to the Council, by phone, information about the Justice Court. He stated that the current contract expires in 2016 and he'd like to plan for the future. He covered how the court has increased customer service over the last 6 months by holding court at Town Hall one day per month and holding virtual court one day per week. He would like to attend the next Council retreat to discuss options for the future.

5. CONSENT AGENDA

- A. Minutes of the Town Council Special Meeting on 9/24/15 and Regular Meeting on 10/21/15
- **B.** Accounts Payable Billings
- C. Quarterly Financial Reports

Vice Mayor Sanderson made a motion to approve the Consent Agenda 5.A. and 5. B. without 5.C. Councilmember Rueter seconded the motion and it was approved on unanimous vote.

The Council discussed the Quarterly Reports with Manager Duthie and requested an additional column in future reports showing the same time period in the previous year.

Vice Mayor Sanderson made a motion to accept the Quarterly Report, Consent Agenda 5.C. Councilmember Rueter seconded the motion and it was approved on unanimous vote.

6. WORKGROUP AND COMMITTEE REPORTS

A. Update on the Sports Complex Work Group

Manager Duthie stated that the Work Group met yesterday. Councilmember Rueter discussed the placement of the baseball and soccer fields and possible changes to the location of an access road. The end result is that the National Forest Service must be consulted and approve of moving the road. He also discussed the fill dirt which will be required for the project and possible route for moving that dirt from the airport to the Sports Complex.

Vice Mayor Sanderson also reported on the meeting specifically covering issues with a regulation-sized baseball field and the recommended distance from home plate to the backstop. He also stated that provisions for a regulation track may be incorporated for future construction.

Manager Duthie stated that the engineer will check on the minimum distance requirement for the backstop. He will also review the Forest Service easement agreement with the school as well as the APS easement agreement.

Councilmember Rueter requested an update at the next meeting regarding the planned detention basins and the Coconino County Flood District.

B. Update from the Planning and Zoning Commission

The Commission will begin going through the revised Zoning Code chapter by chapter starting with their next meeting.

C. Update on Affordable Housing

Item 7. A. will cover this topic.

Mayor Bryan moved to Item 7.B.

Item 7.B. Consideration, discussion and possible approval Broadband Fiber Feasibility Study

Manager Duthie stated that a proposal was received yesterday from Team Fishel for a feasibility study and he has not yet been able to verify that these are reasonable costs for this type of project. He also has concerns on the ability to verify the confirmation of the poles between Williams and Grand Canyon.

Mayor Bryan stated that the 2 goals are to determine costs for getting fiber to the Town and for getting fiber to each parcel in Town. He also stated that Commnet has expressed a desire to share a percentage of these costs.

Councilmember Rueter stated that some of the line items need clarification. He stated that the costs seem reasonable and is very much in favor of moving forward with the portion of the project to determine costs of getting fiber to the home/business within the Town. He also suggested that the Mayor and Town Manager draft a letter to the Grand Canyon Railroad confirming their willingness to allow use of their right-of-way.

The Council directed Manager Duthie to respond to Commnet stating the Town's interest in proceeding with Items 50, 60, and 70 (infrastructure within Town) on the proposal as long as he can confirm that the prices are reasonable.

Item 8. DISCUSSION ITEM

Discussion of the possibility of contracting with Coconino County for Building Permitting and Inspections

Manager Duthie stated that he has renewed discussions again with the Coconino County Community Development Department and should have more information in the near future.

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of Tusayan Housing Authority concept, a related nonprofit corporation, and related issues concerning the Kotzin Ranch Development

The Town Council may decide to go into executive session pursuant to A.R.S. § 38-431.03.A.3and A.4 for legal advice from, and to consult with, the Town Attorney concerning the possible creation of the Tusayan Housing Authority, the creation of a related nonprofit corporation, and related issues concerning the Kotzin Ranch Development.

Councilmember Rueter made a motion to take the Council into executive session at 8:02pm. Vice Mayor Sanderson seconded the motion and it passed on unanimous vote.

The Council discussed this topic with the Town Attorneys.

Vice Mayor Sanderson made a motion to exit the executive session at 9:44pm. Councilmember Schoppmann seconded the motion and it passed on unanimous vote.

Mayor Bryan stated that the Town Attorneys will continue to work out details of the Tusayan Housing Authority and related nonprofit corporation.

B. Consideration, discussion and possible approval Broadband Fiber feasibility study

This topic was discussed earlier.

8. DISCUSSION ITEM

Discussion of the possibility of contracting with Coconino County for Building Permitting and Inspections

This topic was discussed earlier.

9. TOWN MANAGER'S REPORT

Manager Duthie covered several topics including the following:

- Dark Skies Community designation
- ADOT Grand Canyon National Park Airport masterplan meetings
- Kotzin Ranch Survey should be out no later than November 18th (the Council directed staff to purchase an additional 500 surveys to be delivered in Valle
- Dale Shewalter Memorial Bench placement on November 1st
- Purchased a new Camry hybrid
- Special meeting tomorrow about CDBG project since winning bidder has withdrawn

10. FUTURE AGENDA ITEMS

- 11/18/15 County Flood District
- 11/18/15 Resolution of intent to become a Dark Skies Community
- 11/18/15 Retreat planning
- 11/18/15 Housing authority
- 11/18/15 discussion of easement for fiber to Apex
- 11/18/15 Snowplay area

11. COUNCIL MEMBERS' REPORTS

Councilmember Schoppmann will not be available to attend the meeting tomorrow.

Vice Mayor Sanderson reported on the memorial bench dedication which occurred on November 1, 2015. He also stated that the artist who created the bench has other similar items which the Town may be interested in.

12. MAYOR'S REPORT

Mayor Bryan thanked the Vice Mayor for handling the bench dedication in his absence. He will meet with John Streit about the Grand Canyon Railroad right-of-way.

13. MOTION TO ADJOURN

Councilmember Rueter made a motion to adjourn the meeting at 10:00pm. Vice Mayor Sanderson seconded the motion and it passed on unanimous vote.

ATTEST:

See Bryan, Mayor Date

Mariesa M. Drake, Town Clerk MANAGER ERIC DUTHIE

CERTIFICATION

State of Arizona) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on November 4, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 16th day of November, 2015

Town Clerk